

Thompson Park Conservancy

Prospective Volunteer Application 2010-2011

One Thompson Park – Watertown, NY 13601
 Aimee Virkler, Volunteer Coordinator (315) 755-0894 avirkler@nyszoo.org
 (Please complete both pages of this application.)

Name: _____ (Last) _____ (First) _____ (M.I.)

Mailing Address: _____ Street: _____ Home Address, if different: _____ Street: _____

City: _____ State: _____ City: _____ State: _____

Zip Code: _____ - _____ Zip Code: _____ - _____

Contact Information: Please provide only those numbers where you wish us to contact you.

Home Phone: _____ E-mail: _____
 Work Phone: _____ Cell: _____

Birth date (mm/dd/yyyy) _____

Categories of Volunteer Service

(Please mark each category of volunteer service for which you would like to be considered.)

<u>Check Areas of Interest</u>	<u>Service Category</u>	<u>Description</u>
_____	Animal Management	If you would like to help the Keepers with the care of the animals in the Zoo's collection, this is the department for you. Be prepared to work in any weather. To ensure your safety, you will always work with a Keeper and have minimal contact with the animals. All persons interested in working with the animal department must be at least 16 years old.
_____	Grounds/Maintenance	If you like horticulture, construction, or just helping keep the Zoo a well-oiled machine, then this is the department for you. Whether it's raking leaves, building enclosures, or fixing a problem, you will be a part of the backbone of the Zoo that makes it all happen.
_____	Business Department	Help with filing, database input, photo copying, mailings, and other clerical duties; computer skills are helpful but not necessary.
_____	Marketing Department	Help spread the word about the Zoo, plan and prepare for special events, and more.
_____	Guest Services	Duties include pricing, folding, and straightening merchandise; light cleaning (windows, sweeping, dusting, etc.); greeting and assisting visitors in the Gift Shop and assisting with inventory control; organizing; and occasional bulk mailing preparation.
_____	'On-Call' for Zoo Events	If you would like to volunteer at special Zoo events, then being an "on-call" volunteer may be for you. This is a good choice for people with busy schedules who can't make a regular commitment.

*Interested in becoming a Docent? yes _____ no _____

Docents are individuals committed to the educational goals of our facility. Their dedication enables the Education Department to fulfill its mission. Docents must be at least 18 years of age, complete an 8-week training course (one day per week for 2 hours) and serve 60 hours annually (at least 3 hrs. per month). Training includes animal natural history, guided tours, interpretation, animal handling, facility history, public speaking, and more. To learn more about the Docent Program, please contact the Education Coordinator at (315) 755-0896.

Place an **X** in the time slots you **are** available to volunteer. These are general times and do not necessarily represent the specific times you may be asked to volunteer.

	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
Mornings 8:00 – 12:00	_____						
Evenings 12:00 – 5:00	_____						

Education / Training:

Place check and/or circle the highest level of education you have completed as of today:

Grade 7, 8 High School Grade 9, 10, 11, 12 GED
 College Courses Associate's Degree Bachelor's Degree
 Master's Degree Doctorate

Are you taking classes that would assist you in volunteering at the Zoo ?

Experience:

Are you currently employed? Yes No If yes, where? _____

Occupation? _____

May we contact your employer as a reference? Yes No Name _____ Phone _____

Have you ever volunteered before? Yes No

Describe any previous volunteer experience: _____

Skills / Talents / Hobbies:

Please list any skills, talents or hobbies you have, that are directly related to volunteering at the Zoo:

Interest:

Please explain why you are interested in volunteering at the New York State Zoo:

References:

Please list the names and phone numbers of three personal or professional references:

	<u>Name</u>	<u>Relationship to You</u>	<u>Phone Number</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

PERMISSION:

I, the undersigned, give permission for the Thompson Park Conservancy to check my references, as well as my criminal and driver history records (16 years of age or older).

I understand that completing this application does not guarantee me a volunteer position.

Signature: _____

Date: _____

For Office Use Only

Date Received _____

Approved _____ Denied _____